



Title: _____ Surname: _____
First Name/s: _____
Home Address: _____
Suburb: _____
State: _____ Postcode: _____
DOB: _____ Male: _____ Female: _____
Home Phone: _____ Mobile: _____
Fax: _____ Email: _____
Employer: _____
Classification: _____ Employee Number: _____
Work Area: _____ Commencement Date: _____
Work Address: _____

Suburb: _____ State: _____ Postcode: _____
Work Phone: _____ Work Fax: _____
Lic Number: _____ Lic. Expiry Date: _____
Licence Ratings Held: _____
Part time (under 20 Hours): _____ Full-Time: _____ Fixed Term Contract: _____

* I agree to become a member of the Australian Licenced Aircraft Engineers Association (ALAEA) and abide by its constitution and Rules as amended from time to time in accordance with the Federal Act. * I authorise the ALAEA to be my representative in any negotiations on the terms and conditions of my employment and to act as a bargaining agent on my behalf in all matters affecting my employment with my employer. * I understand that my authorisation remains in force until I revoke it in accordance with the Federal Act and I have read the information supplied relating to my obligations of membership and the circumstances and manner in which I may resign my membership.

Declaration: I certify that the above statements are correct. I wish to apply for membership of the Australian Licenced Aircraft Engineers Association and agree to abide by its Constitution and Rules.

Signed: _____ Date: ____/____/____

Proposer: _____, being a financial member of the Australian Licenced Aircraft Engineers Association certify that to the best of my knowledge the above statements are correct and I propose that the person be admitted as a member of the Association.

Signed: _____ Date: ____/____/____

Rule 6 - Resignation and Cessation of Membership

- (1) A member of the association may resign from membership by written notice addressed and delivered to the Federal Secretary, or addressed and delivered to the officer performing the duties of the Federal Secretary at the Registered Office of the Association.
- (2) A member ceases to be eligible for membership if he ceases to be employed: (a) in or in connection with an industry or industrial pursuit in respect of which the Association has constitutional coverage.
- (3) A notice of resignation from membership of the Association takes effect: (a) where the member ceases to be eligible to become a member of the Association: (i) on the day on which the notice is received by the Association; or (ii) on the day specified in the notice, which is a day not earlier than the day when a member ceases to be eligible to become a member; whichever is later (b) in any other cases, a member's notice of resignation shall take effect: (i) at the end of two weeks after the notice is received by the Association; (ii) on the day specified in the notice; whichever is later.
- (4) Any dues payable but not by the former member, in relation to a period before the member's resignation from the Association took effect, may be sued for and recovered in the name of the Association, in a court of competent jurisdiction, as a debt due to the Association.
- (5) A notice delivered to the person mentioned in (1) above shall be taken to have been received by the Association when it was delivered.
- (6) A notice of resignation that has been received by the Association is not invalid because it was not addressed and delivered in accordance with (1) above.
- (7) A resignation from membership is valid even if it not effected in accordance with this Rule if the member is informed in writing by or on behalf of the Association that his resignation has been accepted.

Request For Debiting to Accounts by the Direct Debit System:

Name of Member: I _____ Authorise the Australian Licenced Aircraft Engineers Association, APCA User ID Number 066017, to arrange for funds to be debited from my/our account at the financial institution identified below and as prescribed below through the Bulk Electronic Clearing System (BECS). This authorisation is to remain in force in accordance with the terms described in the Australian Licenced Engineers DDR Service Agreement.

Signed: _____ Date: _____

Financial Institution: _____

Bank Account Name: _____

BSB Number: _____

Account Number: _____

Option 1

(1) Debiting Details * Frequency of debit shall be at the same frequency as your employer pays your salary. *Maximum amount to be debit will be the fees set by the Federal Executive from time to time for the frequency of payment, any agreed amount towards arrears and any fees and charges for unpaid transactions in accordance with the schedule below. *The first payment date shall be the first pay period after your membership has been accepted by the Federal Executive. (2) Members shall be advised 14 days prior to any changes to Direct Debit Procedure. (3) For all matters relating to the Direct Debit arrangements, members will need to visit the ALAEA office or contact the Membership Officer on (02) 9554 9399 and/or send written correspondence to the Association office outlining the request/issue and allow 14 days for the amendments to take effect. (4) Members should be aware that: * Direct debiting through BECS is not available on all accounts; and, * Account details should be checked

against a recent statement from your financial institution. If you are in any doubt, you should check with your Financial Institution before completing the drawing authority. (5) It is your responsibility to ensure that sufficient cleared funds are in the nominated debiting account when the payments are to be drawn. (6) If the date for payment falls on a non-working day or public holiday, the payment will be processed on the next working day. If a member is in any doubt, please refer to point 3 for further clarifications. (7) For returned unpaid transactions, the following procedures or policy will apply: *The unpaid amount, and any fees charged to the ALAEA by the financial institution associated with the unpaid transaction shall be added to the member account as an arrears amount; and, * A nominal payment of up to \$5 per payment shall be added to each future transaction until the arrears amount is paid. (8) All members records and account details will be kept confidential to be disclosed only at the request of the member or financial institution in connection with a claim to an alleged incorrect or wrongful debt.

Authorisation for account verification:

I/We authorise the following:

1. The ALAEA to verify the details of the above mentioned account with my/our Financial Institution.
2. The Financial Institution to release information allowing the ALAEA to verify the above mentioned account details.

Signed: _____ Date: _____

Automatic Credit Card Deductions:

Frequency: 3 Monthly _____ 6 Monthly _____ Yearly _____

Type of Card: Visa _____ MasterCard _____

Name on Card: _____

Card Number: _____

Expiry Date: _____ Signature: _____ Date: _____

Option 2

Regular Invoicing:

Frequency: 3 Monthly _____ 6 Monthly _____ Yearly _____

Postal Address: _____

Suburb _____ State _____ Postcode _____

Option 3